



ACCREDITATION EVIDENCE

Title: First Year Success HMDV 1005 01

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Redacted: No





Course Syllabus
HMDV 1005 01

FIRST YEAR SUCCESS
22/FA

Contact Information



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Office Hours

Mondays 10am to 1pm

Tuesday Noon to 1pm

Response Time: During the work day/week I will respond to emails quickly and always within 24 hours. I do not generally respond to email over weekends.

Course Information

HMDV 1005 FIRST YEAR SUCCESS

Meeting Location and Time: RSC 1302 1:00PM

Description: Western Wyoming Community College recognizes that students face unique challenges as they begin their college education. Learning to balance college, home life, sports, culture, and a variety of other factors is critical to the student's success. This course is designed to teach incoming students how to develop priorities, build organizational and study skills,

enhance communication, take responsibility for their learning, understand resources available to them, and learn to positively balance their commitments. Woven throughout the course are discussions and exercises related to reading, note taking, test taking and other success strategies.

Method of Instruction: Lecture, group discussion, guest instructors, articles, and additional mediums will be used. Instruction and reading of assigned material followed by a variety of discussions and activities emphasizing the skills learned will be usual class procedure. Class discussion, group presentation and assignments will be used to allow students to acquire necessary skills and strategies to be successful in all endeavors as a student at Western Wyoming Community College.

Transferability: Keep this course outline for future transferability issues with other schools. Students planning to attend another school should check with that institution concerning transferability, since transferability is up to the discretion of each institution.

Required Textbooks and/or Materials:

No Textbook

College Wide Goals for Student Success

Western has identified the following as goals for student success:

- Communicate Competently
- Retrieve and Evaluate Information
- See Issues from Multiple Perspectives
- Think Critically, Analyze, and Solve Problems
- Develop Life Skills

Course Primary Learning Goals and Integration of the Goals for Student Success

Listed below are this course's primary goals and the measure of successful completion of these goals. Some of the course goals also reinforce Western's Goals for Student Success.

What students will learn in this class- (Course Objectives)	Program Learning Outcomes	Interstate Passport Outcomes	Goals for Student Success	How the skills will be measured - (Assessment)
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What students will learn in this class- (Course Objectives)	Program Learning Outcomes	Interstate Passport Outcomes	Goals for Student Success	How the skills will be measured - (Assessment)
Students will evaluate their study habits, identify ways in which they can be improved and practice effective ways to manage group and solo academic projects, as well as their time.	Academic Success Personal and Social Responsibility Self-awareness Western Resources	Teamwork Fundamentals: explain teamwork fundamentals including but not limited to team roles, rules and expectations, time and conflict management, goal setting and problem solving, and other relevant models and concepts. Purposeful Participation: demonstrate teamwork fundamentals through participation and mutual accountability.	Think Critically Analyze and Solve Problems Develop Life Skills	Class Discussion Out of Class Assignments Presentation

What students will learn in this class- (Course Objectives)	Program Learning Outcomes	Interstate Passport Outcomes	Goals for Student Success	How the skills will be measured - (Assessment)
Students will analyze how motivation, career choice, education, and skills affect income and goal attainment and establish an educational and career plan.	<p>Academic Success</p> <p>Personal and Social Responsibility</p> <p>Self-awareness</p> <p>Western Resources</p>	N/A	<p>Think Critically,</p> <p>Analyze and Solve Problems</p> <p>Develop Life Skills</p> <p>Retrieve Information</p>	<p>Career/Interest Assessment</p> <p>Class Discussion</p> <p>Out of Class Assignments</p> <p>Interactions with Academic Advisor</p> <p>Academic Plan</p>

What students will learn in this class- (Course Objectives)	Program Learning Outcomes	Interstate Passport Outcomes	Goals for Student Success	How the skills will be measured - (Assessment)
Students will practice critical thinking to develop well-founded perspectives on global issues, as well as on themselves as a person, student, and team member.	Academic Success Personal and Social Responsibility Self-awareness	Shared Value Systems: demonstrate shared ethical obligations and intercultural sensitivity as they relate to teamwork. Evaluation: evaluate and communicate strengths and weaknesses of their teamwork: contributions of oneself, team members, and the team. Reflection: reflect on and communicate the impact and effectiveness of their teamwork.	See Issues from Multiple Perspectives Think Critically, Analyze and Solve Problems	Class Discussion Out of Class Assignments

What students will learn in this class- (Course Objectives)	Program Learning Outcomes	Interstate Passport Outcomes	Goals for Student Success	How the skills will be measured - (Assessment)
Students will be exposed to campus resources designed to assist them with their success at the institution and in the future.	Academic Success Western Resources	N/A	Retrieve Information	Utilize Academic Advising Course Assignments

Course Policies

Late Work: All due dates are firm, final, and non-negotiable. Assignments may be turned in

early, but no late assignments will be accepted (except in the event of extreme catastrophic extenuating documented emergencies). No exceptions. All work will be submitted via Canvas, and so students who are absent for college-sponsored trips, weddings, or vacations are expected to turn in assignments on time (i.e., before they leave).

Attendance Policy: Your regular attendance and participation is a very important part of this class. Much of the benefit you receive comes from the activities and interactions you complete in the classroom, both in the physical and online. Your participation is very important for your own learning as well as the learning of others.

Extra Credit: There will be no extra credit offered in this course. Be prepared to do the necessary assigned work, as the grades you earn on the assigned tasks will equal the final grade you will receive in this course

Methods of Evaluation: Grading in this course will be done with a traditional grading scale (e.g., 90-100% = A, etc.).

Grades will be current in Canvas, and students will be responsible to know their class standing from the Canvas gradebook.

Explanation of Grade Requirements: All assignments/tests will be turned in/performed online. No paper assignment or handwritten work will be accepted.

Grading Policy: College Policy and Procedure [Policy 5240A](#)

Grading Scale:

Grading Scale:

Percentage Earned Final Grade

90 to 100%	A
80 to 89%	B
70 to 79%	C
60 to 69%	D
Below 60%	F

Rounding Policy: Grades will not be rounded. See grade requirements and expectations.

Changes to the Syllabus

The information in this syllabus is subject to change. Students will be notified of any changes.

Major Units of Study

- Basics of College/Time Management

- Learning Technologies
- Study Habits
- Career and Advising
- Research and Citation
- Stress Management
- Advising and scheduling
- Student Life and Student Activities
- Financial Aid and Scholarships

Inclusivity Statement

Western Wyoming Community College is an Equal Opportunity Institution and as such, prohibits discrimination and harassment based on race, color, religion, gender identity, gender expression, veteran status or political belief in admission, employment, access to and treatment in College programs, classes, services and activities.

Academic Integrity and Plagiarism Policy

According to the Merriam-Webster Online Dictionary, to “plagiarize” means:

- To steal and pass off (the ideas or words of another) as one’s own
- To use (another’s production) without crediting the source
- To commit literary theft
- To present as new and original an idea or product derived from an existing source

Plagiarism is explicitly not allowed and will result in the student receiving a zero on the assignment. Recurring instances of plagiarism can lead to receiving a final grade of “F” for the course or dismissal. [Policy 6220D](#)

Title IX Duty to Report

Western faculty are committed to supporting students and upholding the College’s non-discrimination policy. Under Title IX, discrimination based upon sex and gender is

prohibited. If you experience an incident of sex- or gender-based discrimination, we encourage you to report it. While you may talk to a faculty member, understand that as a “Responsible Employee” of the College, the faculty member MUST report information you share about the incident to the College. If you would like to speak with someone who may be able to afford you privacy or confidentiality, there are people who can meet with you. Faculty can help direct you or you may find info at the Office of Wellbeing and Accessibility located on Western's Rock Springs Campus room 1227 or call 307-381-1652.

Incomplete Policy

Incomplete Policy [\(College Policy and Procedure 5240A\)](#) :

The grade of “I” (Incomplete) may be given after the mid-point of a course when unexpected circumstances, such as illness or military service, make it impossible for a student who is passing the course with a “C” or better at the mid-point of the course to complete the remaining work by the end of the semester. The purpose of an Incomplete, therefore, is not to repeat the entire course but to complete no more than 50% of the work. It is the student’s responsibility to initiate this process, but an Incomplete is assigned solely at the instructor’s discretion. An Incomplete will automatically revert to an “F” without action by the student during the following semester.